

ORDINANCE # 11-01  
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING THE  
BUDGET FOR THE TOWN OF NEW MARKET FOR THE FISCAL YEAR  
ENDING JUNE 30, 2012

SECTION I

BE IT ENACTED by the Mayor and Council of the Town of New Market that,  
in accordance with the Charter of New Market and the Public laws of  
Maryland relating to the budget procedure, the several amounts herein  
specified, or so much thereof as shall be sufficient to accomplish the  
purposes designated, are hereby appropriated and authorized to be  
disbursed for salaries, wages, technical and special fees, materials and  
all other expenses for the Town of New Market, for the fiscal year  
beginning July 1, 2011 and ending June 30, 2012 as hereafter indicated.

ANTICIPATED REVENUES

		Budget	
Local Taxes			
	Real Property	\$125,000	
	Personal Property ( Unincorporated Business)	\$2,780	
	Business Corporations (Incorporated)	\$10,000	
	Railroad & Public Utilities	\$8,500	
	Bank Shares	\$0	
	Amusement Taxes	\$61,600	
	Income Tax	<u>\$90,740</u>	
			\$298,620
State Shared Taxes			
	Highways	<u>\$9,912</u>	
			\$9,912
Licenses & Permits			
	Liquor Licenses	\$250	
	Town Business Licenses	\$1,450	
	Traders Licenses	\$1,000	
	Cable TV fees	<u>\$5,500</u>	
			\$8,200
Intergovernmental			
	County-city Tax equity program	<u>\$7,996</u>	
			\$7,996
Service charges for current services			
	Orchard DRRA Contributions	\$4,000	
	Subdivision fees	\$4,400	
	New Construction Permit Fees	\$1,500	
	Renovation Zoning & HDC fees	\$1,150	
	Sale of maps and publications	<u>\$0</u>	
			\$11,050
Miscellaneous Revenue			
	Interest & dividends	\$5,875	
	Rents & concessions	<u>0</u>	
			\$5,875
Total Anticipated Revenue			\$341,653

# ANTICIPATED EXPENDITURES

General Administration			
	Advertising	\$1,348	
	Auditing & Accounting	\$11,855	
	Board of Zoning Appeals	\$895	
	Clerk Treasurer, Clerk to HDC/ARC, Clerk to P&Z and BOA salary	\$61,424	
	Unemployment Insurance	\$500	
	Social Security & Medicare	\$5,095	
	Engineering	\$3,500	
	Conferences & Continuing Ed	\$250	
	Donations	\$200	
	Dues & Subscriptions	\$3,000	
	Employee Benefits	\$0	
	General Maintenance labor	\$1,500	
	General Maintenance supplies	\$1,000	
	HDC/ARC Guidelines	\$250	
	Legal Council	\$30,000	
	Mayoral Expense Account	\$250	
	Mayoral Salary	\$3,800	
	Municipal Building Utilities	\$6,500	
	MMI Meeting	\$250	
	Office Supplies & Technology	\$4,285	
	Insurance	\$3,141	
	Planning Commission Master Planner	\$9,800	
	Permitting & Inspections	\$750	
	Code Enforcement Officer	\$2,000	
	Printing	\$1,000	
	Public Restroom Labor	\$5,175	
	Public restroom supplies	\$250	
	Telephone	\$1,800	
	Tourism	\$0	
	Age 65 Rebate	\$500	
	Website/Newsletter	\$300	
	Workman's Compensation	<u>\$1,000</u>	
			\$161,618
Public Safety			
	Police protection	\$12,079	
	Crossing Guards	\$0	
	Volunteer fire department	<u>\$2,000</u>	
			\$14,079
Public Works			
	Mowing	\$7,633	
	Snow & ice removal	\$10,074	
	Street maintenance	\$5,000	
	Street & Park Lighting	\$5,600	
	Tree Management	\$2,000	
	Waste collection	<u>\$78,000</u>	
			\$108,307
Recreation & Culture			
	NMES Community Track	\$0	
	New Market Days	\$3,000	
	Christmas in New Market	\$3,000	
	Parks & Recreation	<u>\$1,000</u>	
			\$7,000
Total Anticipated Expenditures			\$291,004
Unappropriated Reserve			\$50,649

SECTION II

BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents ( \$.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated businesses at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2011-2012 at the said rates: this being the amount necessary, in the judgement of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2011-2012.

SECTION III

BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2011-2012 fiscal year is eligible for a \$100.00 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2011-2012 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Corporately held and partnership properties do not qualify for refund.

SECTION IV

BE IT FURTHER ENACTED that the real property and the personal property taxes provided for in SECTIONS II & III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

SECTION V

BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty five ( 45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

SECTION VI

BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2011-2012 year, except as amended from time to time.

SECTION VII

BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund, to the extent unused each year will be allowed to grow annually.

SECTION VIII

AND BE IT FURTHER ENACTED that this ordinance shall take effect on June 30, 2011

Passed by the Mayor and Council of New Market  
on the 8<sup>th</sup> of June, 2011

APPROVED this 8<sup>th</sup> day of June, 2011

The foregoing ordinance was posted as required by law.

Witness my hand this 8<sup>th</sup> day of June, 2011

ATTEST:

Debra Buder  
Clerk to the Council  
Winslow Burhans, Mayor

Rita Mueller  
Lawrence Romanell  
Shane Rossman

David Price  
Dennis Kimble